

3.5 JOB SEARCH ASSISTANCE (cont.)

NOTES

One-Stop Career Centers

KEY POINTS:

- To make sure the participants know what a One-Stop Career Center is and some of the services offered.
 - To make them aware of how and where to locate programs in their local area.
1. Ask the class how many of them have heard of the One-Stop Career Center System.
 2. Tell them this is a service they can receive at no cost and there is a center close to them.
 3. Use the PowerPoint slides to review the services available at a One-Stop Career Center.
 4. Point out the Web site in the resource section of One-Stop Career Center locations.

***NOTE**

Facilitators should review the list of services and add any others on the PowerPoint slides.

Job Search Assistance

DISCUSSION NOTES

ONE-STOP CAREER CENTER

Objectives

Participants will be able to:

- Understand there are local programs in their community available to assist with a wide variety of employment issues
- Know what services these programs offer you as a veteran
- Know how to locate the nearest One-Stop Career Center

What to Know

There are over 3100 One-Stop Career Centers located in communities throughout our nation. These centers house several services in one location, including veteran representatives who are there to specifically help veterans find jobs and be a valuable resource for referral to many programs for veterans. These Local Veterans Employment Representatives (LVER) and Disabled Veteran Outreach Program Specialists (DVOP) staff have a wealth of information specific to veterans and can also provide a full range of employment-related services.

Workforce System staff are able to provide numerous services to veterans and may have any or all of the following services available:

Job Search Assistance – Many One-Stop Career Centers offer classes on resume writing, interviewing, and job search techniques.

Employment Referrals – Many employers call One-Stop Career Centers to list job openings and the staff have a working relationship with these employers and can help candidates get a job interview.

Skills Assessment – Personal interviewing and testing is available to determine specific job skills and preferences to help job seekers make informed career choices.

Computers with Internet Access, Telephones, Fax Machines, and Copy Machines – are available for use at no charge to job seekers.

Unemployment Assistance – Help in filing claims for unemployment insurance.

Labor Market Information – Staff in the One-Stop Career Center are knowledgeable on the local labor market and can give information on employment trends, wages, and employers.

Vocational Guidance – Staff assist in providing information and choices for help in making an informed career decision.

Education and Training Assistance – There are education and training programs available to individuals who qualify and the One-Stop Career Center staff can help determine who is eligible.

Work Study Opportunities – Most One-Stop Career Centers assist students in locating paying jobs or internships in order to obtain practical work experience while they attend school.

Credentialing – Often veterans have experience needed in a certain field, yet lack the required licensing or certification from the state. Veteran’s representatives can assist in shortening or eliminating the time needed to acquire the necessary credentials for some occupations.

State and National Job Banks – The Internet has job listings by state and nationally, and One-Stop Career Centers can assist in finding these valuable resources.

Child Care – Many One-Stop Career Centers have a list of child care providers and can help locate a local resource. Check to see what is available.

Transportation – Each One-Stop Career Center has different benefits and resources, some offer bus tokens or resources to help you get to interviews or work everyday.

Workforce Investment Act (WIA) – The goal of this program is to increase the employment, retention, and earnings of participants. One-Stop Career Center staff can help determine who is qualified for this program.

Veterans’ Priority – Public Law 107-288, The Jobs for Veterans’ Act created a priority of service for veterans (and some spouses) “who otherwise meet the eligibility requirements for participation” in DOL training programs. Twenty DOL-funded workforce programs are covered by the section 38 USC Chapter 42, Section 4215, veterans’ priority.

The programs represented may include, but are not limited to: the Workforce Investment Act (WIA), Adult and Dislocated Worker formula-funded programs, Wagner-Peyser funded employment services, Trade Act programs, National Emergency Grants, the Senior Community Service Employment Program, the National Farmworker Job Training Program, the Indian and Native American program, Job Corps, WIA Demonstration Projects, Career Advancement Accounts, the WIA Youth formula-funded

program, Workforce Information, and the Career One-Stop Electronic Tools and other Internet-based self-service tools operated by DOL grantees.

Individual guidance is provided for each affected ETA program. The law requires that the individual receiving priority must first meet the program's existing eligibility requirements. Thus, for all programs, veterans must meet the program eligibility requirements in order to obtain priority of service.

Local programs are not required to change their allocations among services to reserve funds for veterans, but are required to ensure that eligible veteran workers are given priority over non-veterans for all available services.

What to Do

Visit the One-Stop Career Center located nearest you and obtain information on state-specific services. Register to get help if you are unemployed or underemployed and ask to see a Veteran Representative if you have any questions about veteran-specific resources.

Get to know what services are offered in your local One-Stop Career Center that will help you with training, education, or on the job training, and assist you with your transition back into the civilian world.

Resources

www.servicelocator.org – Find the One-Stop Career Center nearest you

www.careeronestop.org

www.hirevetsfirst.gov

www.dol.gov/topic/training/onestop.htm

<http://nvti.cudenver.edu/training/orientation>