

April 11, 2002

VETERANS' PROGRAM LETTER NO. **08-02**

MEMORANDUM FOR: ALL REGIONAL ADMINISTRATORS (RAVETs), AND
DIRECTORS FOR VETERANS'
EMPLOYMENT AND TRAINING (DVETs),
ALL STATE WORKFORCE AGENCY (SWA)
ADMINISTRATORS
ALL REGIONAL ADMINISTRATORS, EMPLOYMENT AND
TRAINING ADMINISTRATION (INFO)

FROM: FREDERICO JUARBE JR. **[Signed]**

SUBJECT: Revision to Submission Dates for Disabled Veterans'
Outreach Program (DVOP) and Local Veterans'
Employment Representative (LVER) Grant Reports

I. Purpose: (1) To transmit a revision to State reporting requirements for DVOP/LVER grants and;
(2) provide a unilateral grant modification reflecting that change.

II. References: Section 4107 of Title 38, United States Code (38 U.S.C. 4107), and the FY 2001-
2005 DVOP/LVER Solicitation for Grant Applications (SGA) Special Grant Provisions.

III. Background: Section V of the Special Grant Provisions of the Fiscal Year (FY) 2001-2005
DVOP/LVER cooperative grant agreement requires the submission of certain reports by the State to
their Director for Veterans' Employment and Training (DVET) within thirty (30) days of the close of
each quarter of the grant period. These reports are as follows: (1) updated staff directory; (2) quarterly
technical performance report; (3) ETA 9002A-C; (4) VETS-200A-C report and a; (5) VETS 300
report for DVOP and for LVER.

States have indicated that the thirty (30) day time frame is unrealistic due to the number of federal
reports being produced for a variety of federal agencies. In order to provide more flexibility to SWAs,
the Assistant Secretary for Veterans' Employment and Training (ASVET) and the grant officer have

agreed to extend the reporting requirements by fifteen (15) days.

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IV. Policy and Guidance: Effective for the reporting period starting April 1, 2002, the above noted reports will be due within forty five (45) days from the close of each quarter of the grant period.

V. Actions Required:

- A. SWA administrators are requested to inform appropriate staff of the change in due dates for these required reports;
- B. DVETs will be available for consultation regarding VETS reporting requirements.

VI. Inquiries: State agency questions should direct their inquires to their DVET. Any questions that cannot be answered by the DVET should be directed through their RAVET to the Chicago Regional Lead Center to the attention of Joel Delofsky at (312) 353-4942.

VII. Expiration Date: September 30, 2005 or until superceded.

VIII. Enclosures: Grant Officer Letter Unilaterally Modifying all DVOP/LVER grant awards.

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Wilson:Official File:Pending:File A:VPL DUE.DATE Change04-02.WPD