




June 13, 2006

VETERANS' PROGRAM LETTER NO. 05-06

TO: ALL REGIONAL ADMINISTRATORS AND DIRECTORS FOR  
VETERANS' EMPLOYMENT AND TRAINING  
ALL STATE WORKFORCE AGENCY (SWA) ADMINISTRATORS  
ALL REGIONAL ADMINISTRATORS, EMPLOYMENT AND  
TRAINING ADMINISTRATION (INFO)

FROM:   
CHARLES S. CICCOLELLA  
Assistant Secretary for Veterans' Employment and Training

SUBJECT: Disabled Veterans' Outreach Program (DVOP) Specialist and Local  
Veterans' Employment Representative (LVER) Staff Attendance at the 2006  
Competitive Grantees Training Conference

- I. **Purpose:** To make States aware of the opportunity for Disabled Veterans' Outreach Program (DVOP) specialist and Local Veterans' Employment Representative (LVER) staff to attend the 2006 Competitive Grantees Training Conference for Homeless Veterans' Reintegration Program (HVRP), Veterans' Workforce Investment Program (VWIP) and Incarcerated Veterans' Transition Program (IVTP) to be held July 31 – August 3, 2006 in Denver, Colorado.
- II. **References:** Homeless Veterans' Comprehensive Assistance Act of 2001; Section 168 of the Workforce Investment Act of 1998; and Veterans' Program Letter 3-04, Issuance of Fiscal Year 2005-2009 Solicitation for Grant Applications, Jobs for Veterans State Grants for DVOP and LVER, dated April 16, 2004.
- III. **Background:** Every year, Veterans' Employment and Training Service (VETS) conducts a technical assistance and training conference for competitive grantees. We request all currently funded competitive grantees, including new grantees, to attend and participate in this training conference. This equates to approximately 100+ attendees nationwide. In the Jobs for Veterans Yearly Modification Request for FY 2006 Funding, States identified linkages to service providers and employers that optimize employment and training opportunities for veterans. States also provided a description of their outreach strategy, detailing the utilization and deployment of DVOP specialists and LVER staff to increase the use of their services by targeted populations of veterans and eligible persons.

The integration of DVOP specialists and LVER staff into the HVRP, VWIP and IVTP service delivery systems is critical to improve program outcomes. The primary responsibility of DVOP specialists is to provide intensive services for those veterans with significant barriers to employment, such as homeless and recently separated veterans and the primary responsibility of LVER staff is to facilitate the employment opportunities for veterans through employer outreach. These responsibilities make DVOP specialist and LVER staff a natural partner for HVRP, VWIP and IVTP grantees to maximize employment opportunities for veterans participating in these programs.

States are encouraged to send appropriate DVOP specialists or LVER staff to the 2006 Competitive Grantees Training Conference to establish relationships, strengthen partnerships, and develop new strategies for serving the special populations of veterans targeted for participation in HVRP, VWIP and IVTP programs.

- IV. **Selection Criteria:** States with competitive grantees are strongly encouraged to designate at least one DVOP specialist, LVER staff or veteran program manager who will be working directly with the grantee to attend the 2006 Competitive Grantees Training Conference. States with multiple grantees may send additional DVOP specialists and/or LVER staff. A list of the current competitive grantees is attached. An additional list of approximately sixty-one (61) newly awarded grantees is projected to be published around July 1, 2006. This list will be distributed to those States that have newly selected grantees.
- V. **Costs:** The National Veterans' Training Institute (NVTI) will make travel arrangements and cover per diem costs for DVOP specialists, LVER staff and other state staff in the same manner as they currently provide for attendance at other NVTI courses. Therefore, no additional funds should be necessary to cover the costs of sending appropriate individuals. Once an agenda for the training conference is developed, it will be provided separately.
- VI. **Actions Required:**
- A. **States with Currently Approved Grantee(s)**
1. Each State with an approved HVRP, VWIP and/or IVTP grant is encouraged to select at least one DVOP specialist, LVER staff, or veteran program manager who will be working closely with the grantee in the local area to attend the conference. States should provide the name, title, address, phone number, email address, grantee(s) associated with and percent of time dedicated to the grantee(s) to the DVET for approval no later than June 26, 2006.
  2. DVETs will submit the names of the designee(s) to their Regional Administrator for Veterans' Employment and Training (RAVET) along with a recommendation for approval or disapproval, no later than June 28, 2006.
  3. RAVETs will compile a list of all approved designated attendees in their respective regions and submit to the Jobs for Veterans State Grants (JVSG) Lead, Patrick Hecker at Hecker.Patrick@dol.gov, by June 30, 2006.

4. The JVSG Lead will compile the regional lists of all approved designated attendees and submit to the National Veterans' Training Institute by July 6, 2006.
5. NVTI will make and provide travel and hotel reservations for those approved DVOP specialists, LVER staff and DVOP/LVER program managers attending the conference.

**B. After Newly Awarded Grantee(s) List is Published**

1. Each State with a newly approved HVRP, VWIP or IVTP grant is encouraged to select at least one DVOP specialist, LVER staff, and/or veteran program manager who will be working closely with the grantee in the local area to attend the conference. States should provide the name, title, address, phone number, email address, grantee(s) associated with and percent of time dedicated to the grantee(s) to the JVSG Lead, Patrick Hecker at [Hecker.Patrick@dol.gov](mailto:Hecker.Patrick@dol.gov), and Cc the DVET and Regional Administrator for Veterans' Employment and Training (RAVET) no later than five (5) business days after the list is published.
2. DVETs and Regional Administrators for Veterans' Employment and Training (RAVET) will provide the JVSG Lead, Patrick Hecker, a recommendation for approval or disapproval within one (1) business days after the email is sent by the veteran staff.
3. The JVSG Lead will compile the regional lists of all approved designated attendees and submit to NVTI within seven (7) business days after the list is published.
4. NVTI will make and provide travel and hotel reservations for those approved DVOP specialists, LVER staff and DVOP/LVER program managers attending the conference.

**VII. Conference Logistics:** The 2006 Competitive Grantees Training Conference will begin on Monday, July 31, 2006 at 1:00 pm and conclude on Thursday, August 3, 2006 at 4:00 pm. Conference attire is business casual (no jeans, shorts or t-shirts).

**VIII. Inquiries:** State Workforce Agencies seeking clarification regarding participation in this training conference should contact their DVET. DVETs may contact Patrick Hecker through their RAVET via e-mail at [Hecker.Patrick@dol.gov](mailto:Hecker.Patrick@dol.gov).

**IX. Expiration Date:** This VPL expires on September 30, 2006.

**X. Attachments:** Attachment a/s